



SHRI SAKTHIKAILASSH WOMEN'S COLLEGE

(Recognized under section 2(f) & 12(B) of UGC Act 1956) (Affiliated to Periyar University, Salem)

Internal Quality Assurance Cell
Academic Year 2019-2020 (ODD)



SHRI SAKTHIKAILASSH WOMEN'S COLLEGE

(Recognized under section 2(f) & 12(B) of UGC Act 1956) (Affiliated to Periyar University, Salem)

CONSTITUTION OF IQAC [2019-2020]

05.08.2019

This is to inform that Internal Quality Assurance Cell has been constituted for the Academic Year **2019-2020** with the following members:

MEMBERS OF INTERNAL QUALITY ASSURANCE CELL

IQAC MEMBERS		
S.NO	Name and Address	Chairman/Member
1	Dr. S. JAYANTHI Principal Shri Sakthikailassh Women's College, Salem-03	Chairman
A few senior Administrative Officers		
2	Mr. J.SURESH KUMAR Administrative Officer Shri Sakthikailassh Women's College, Salem-03	Member
3	Mr. V.K.SAMUVEL Administrative Officer AVS Engineering College, Salem-03	Member
Three to Eight Teachers		
4	Dr. V. RADHA Vice Principal, Department of Commerce Shri Sakthikailassh Women's College, Salem-03	Member
5	Dr. K.REVATHI Assistant Professor & Head Department of Biotechnology Shri Sakthikailassh Women's College, Salem-03	Member
6	Dr. V.L. SATHYA Assistant Professor & Head Department of PG English Shri Sakthikailassh Women's College, Salem-03	Member
7	Mrs. S. KRISHNAPRIYA Assistant Professor & Head Department of Business Administration Shri Sakthikailassh Women's College, Salem-03	Member
8	Mrs. R. GAYATHRIDEVI Assistant Professor & Head Department of English Shri Sakthikailassh Women's College, Salem-03	Member
One member from the Management		
9	Mr. K.SENTHIL KUMAR Correspondent AVS & Sakthikailassh Educational Institution, Salem-03.	Member
One nominee each from the Local Society/Trust, Students and Alumni		
10	Mr. VIMALAN PARMASIVAM SRC Project Pvt Ltd, Salem.	Member
11	Mr. T. JAYAMURUGAN Salem Quality Control Inspector Salem Steel Plant (Sail)	Member



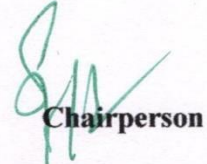
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12	Ms. A. SEETHALAKSHMI II B.A. Tamil Shri Sakthikailassh Women's College, Salem-03	Member (Student)
13	Ms. P. HARINI II BBA Shri Sakthikailassh Women's College, Salem.03	Member (Student)
14	Mrs. V. POOJA JP MORGON, Bangalore	Member (Alumni)
One nominee each from the Employer/ Industrialists/ Stakeholders		
15	Mr. SUNDHARAM Founder and Managing Director AERO SPACE Engineering Pvt Ltd	Member
16	Dr.R.RAJENDRAN Associate Professor PG & Research Department of Microbiology PSG College of Arts & Science, Coimbatore.	Member
17	Dr. K. SUMATHI UGC Paramarsh & IQAC Director PSGR Krishnammal College for Women, Coimbatore.	Member
One of the senior teachers as the Coordinator/Director of the IQAC		
18	Dr. A. SHARMILA Assistant Professor & Head Department of English Shri Sakthikailassh Women's College, Salem-03	Coordinator

To

1. IQAC File
2. All the IQAC members


Chairperson

PRINCIPAL
SHRI SAKTHIKAILASSH
WOMEN'S COLLEGE,
Military Road, Ammapet,
SALEM-636 003.



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CIRCULAR


05.08.2019

The fifth meeting of the Internal Quality Assurance Cell will be held on 20.8.2019 at 10 a.m. in Principal Cabin. All the IQAC members are requested to attend the meeting and give their valuable suggestions for the overall improvement of our Institution.

Agenda

1. Submission of the academic report for the year 2018-19 by the Chairperson (all academic activities, co-curricular activities, extra-curricular activities, staff activities, staff achievement, sports activities, internship by the students, etc) after the fourth IQAC meeting.
2. To submit the result of the Periyar University Examination held in the month of May/June 2019.
3. To discuss about the establishment of Institution's Innovative Council
4. To discuss the enhancement of the infrastructure of the college
5. Any other points with the permission of the Chairperson.


IQAC Coordinator



Chairperson
PRINCIPAL
SHRI SAKTHIKAILASSH
WOMEN'S COLLEGE,
Military Road, Ammapet,
SALEM-636 003.



Minutes of the Fifth IQAC Meeting

DATE: 20.8.2019

- The Chairperson welcomed all the IQAC members and requested the members to give their valuable suggestions in order to make the college as a Centre of Excellence.
- Introduction of the members of IQAC by the Chairperson- Chairperson of IQAC introduced all the members.
- To submit and approve the proceedings of the fifth IQAC meeting and study the action taken and the follow -up of the action taken as per the proceedings of the fourth IQAC meeting.

The following is the action taken report on the decision of the IQAC meeting held on 20.8.2019

Subject 1:

Submission of the academic report for the year 2018-19 by the Chairperson (all academic activities, co-curricular activities, extra-curricular activities, staff activities, sports activities, internship by the students, etc) after the fourth IQAC meeting.

Resolution:

Read and ratified.

Subject 2:

To submit the result of the Periyar University Examination held in the month of May/June 2019.

Resolution:

Reviewed and ratified

Subject 3:

Institution's Innovative Council was established

Resolution:

Read and ratified

Subject 4:

To discuss about the enhancement of the infrastructure of the college

Resolution:



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Improvement in infrastructure was done.

Subject 5:

Any other points to be discussed with the permission of the Chairperson.

Resolution:

To introduce points (break-ups) for Outcome Based Education

After elaborate discussion, the IQAC minutes was approved.


IQAC Coordinator




Chairperson

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MEMBERS

SIGNATURE

1. Dr. S. JAYANTHI

Principal/Chairperson

Shri Sakthikailassh Women's College.

2. Mr. J. SURESH KUMAR

Administrative officer

Shri Sakthikailassh Women's College.

3. Mr. V. K. SAMUVEL

Administrative officer

AVS Engineering College.

4. Dr. V. RADHA

Vice-Principal Department of Commerce

Shri Sakthikailassh Women's College.

5 Dr. K.REVATHI

Assistant Professor & Head

Department of Biotechnology

Shri Sakthikailassh Women's College, Salem

6. Dr. V. L. SATHYA

Assistant Professor and Head

Department of English

Shri Sakthikailassh Women's College.

7. Mrs. S. KRISHNAPRIYA

Assistant Professor and Head

Department of Business Administration

Shri Sakthikailassh Women's College.



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8. Mrs. R. GAYATHRIDEVI

Assistant Professor and Head

Department of English

Shri Sakthikailash Women's College.

9. Mr. K. SENTHIL KUMAR

Correspondent

AVS & Sakthikailash Educational Institution

10. Mr. VIMALAN PARMASIVAM

SRC Project Pvt Ltd

Salem Steel Plant

11. Mr. T. JAYAMURUGAN

Salem Quality Control Inspector

Salem Steel Plant(Sail)

12. Ms. A. SEETHALAKSHMI

II B.A. Tamil

Shri Sakthikailash Women's College, Salem-03

13. Ms. P. HARINI

II BBA

Shri Sakthikailash Women's College, Salem.03

14. Mrs. V. POOJA

JP MORGON, Bangalore

15. Dr.R.RAJENDRAN

Associate Professor

PG & Research Department of Microbiology

PSG College of Arts & Science, Coimbatore



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16. Dr. K. SUMATHI

Sumathi

UGC Paramarsh & IQAC Director

PSGR Krishnammal College for Women, Coimbatore.

17. Dr. A. SHARMILA

Assistant Professor & Head

Department of English

Shri Sakthikailashh Women's College

A. Sharmila

LEAVE OF ABSENCE

18. Mr. SUNDHARAM

Founder and Managing Director

AERO SPACE Engineering Pvt Ltd

Members present: 17

Members absent: 01




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Action Taken Report of the fourth IQAC Meeting 2018-2019 (EVEN) Date: 20.8.2019

The IQAC Coordinator presented the Meeting Minutes of the fourth meeting and the action taken report to the Committee

1. All the Departments, Committees, Clubs and Associations incharges of the academic activities, co-curricular activities, extra-curricular activities, staff activities, internship of students etc conducted the activities and programmes successfully.
2. The result of the Periyar University Examination held in the month of November 2018 was received and to improve results for the odd semester were discussed.
3. Two new members were added in the IQAC.
4. Participated in ATAL Ranking of Institutions on Innovation Achievements (ARIIA) and certificate was received
5. Yoga Centre and Prayer Hall were established to help students keep their body and soul hail and healthy
6. To implement Institution's Innovation Council (IIC) for the next academic year was decided. To improve the teaching learning process, initiating new methodologies, improve functional activities with MoUs signed with institutions and industries were put into action


IQAC Coordinator




Chairperson

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Internal Quality Assurance Cell
Academic Year 2019-2020 (EVEN)

**CONSTITUTION OF IQAC [2019-2020]**

03.02.2020

This is to inform that Internal Quality Assurance Cell has been constituted for the Academic Year **2019-2020** with the following members:

MEMBERS OF INTERNAL QUALITY ASSURANCE CELL

IQAC MEMBERS		
S.NO	Name and Address	Chairman/Member
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A few senior Administrative Officers		
2	Mr. J. SURESH KUMAR Administrative Officer Shri Sakthikailash Women's College, Salem-03	Member
3	Mr. V. K. SAMUVEL Administrative Officer AVS Engineering College, Salem-03	Member
Three to Eight Teachers		
4	Dr. V. RADHA Vice Principal, Department of Commerce Shri Sakthikailash Women's College, Salem-03	Member
5	Dr. K.REVATHI Assistant Professor & Head Department of Biotechnology Shri Sakthikailash Women's College, Salem-03	Member
6	Dr. V.L. SATHYA Assistant Professor & Head Department of PG English Shri Sakthikailash Women's College, Salem-03	Member
7	Mrs. S. KRISHNAPRIYA Assistant Professor & Head Department of Business Administration Shri Sakthikailash Women's College, Salem-03	Member
8	Mrs. R. GAYATHRIDEVI Assistant Professor & Head Department of English Shri Sakthikailash Women's College, Salem-03	Member
One member from the Management		
9	Mr. K. SENTHIL KUMAR Correspondent AVS & Sakthikailash Educational Institution, Salem-03	Member
One nominee each from the Local Society/Trust, Students and Alumni		
10	Mr. VIMALAN PARMASIVAM SRC Project Pvt Ltd, Salem.	Member



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11	Mr. T. JAYAMURUGAN Salem Quality Control Inspector Salem Steel Plant (Sail)	Member
12	Ms. A. SEETHALAKSHMI II B.A. Tamil Shri Sakthikailashh Women's College, Salem-03	Member (Student)
13	Ms. P. HARINI II BBA Shri Sakthikailashh Women's College, Salem.03	Member (Student)
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One nominee each from the Employer/ Industrialists/ Stakeholders		
15	Mr. SUNDHARAM Founder and Managing Director AERO SPACE Engineering Pvt Ltd	Member
16	Dr.R.RAJENDRAN Associate Professor PG & Research Department of Microbiology PSG College of Arts & Science, Coimbatore.	Member
17	Dr. K. SUMATHI UGC Paramarsh& IQAC Director PSGR Krishnammal College for Women, Coimbatore.	Member
One of the senior teachers as the Coordinator/Director of the IQAC		
18	Dr. A. SHARMILA Assistant Professor & Head Department of English Shri Sakthikailashh Women's College, Salem-03	Coordinator

Chairperson

PRINCIPAL
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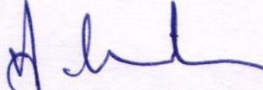
CIRCULAR

03.02.2020

The sixth meeting of the Internal Quality Assurance Cell will be held on 14.02.2020 at 11 a.m. in Principal Cabin. All the IQAC members are requested to attend the meeting and give their valuable suggestions for the overall improvement of our Institution.

AGENDA

1. Submission of the report by the Chairperson (all academic activities, co-curricular activities, extracurricular activities, staff activities, sports activities, internship by the students, etc) after the fifth IQAC meeting
2. To submit the result of the Periyar University Examination held in November 2019.
3. To discuss about adding new members in the IQAC
4. To discuss about the enhancement of infrastructure of the college.
5. Any other points with the permission of the Chairperson.


IQAC Coordinator




Chairperson

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SALEM-636 003.



Minutes of the Sixth IQAC Meeting

Date: 14.02.2020.

- Welcome by the Chairperson - Chair Person of IQAC welcomed all the members
- Introduction of the members of IQAC by the Chairperson.
- To submit and approve the sixth IQAC meeting minutes, and to analyze the actions taken and the follow-up of those actions in accordance to the fifth minutes of IQAC

The following is the action taken report on the decision of the sixth IQAC meeting.

Subject 1:

Submission of the report by the Chairperson (all academic activities, co-curricular activities, extracurricular activities, staff activities, sports activities, internship by the students, etc) after the fifth IQAC meeting.

Resolution:

Read by the Principal and approved. Initiatives to organize more relevant activities related to academics activities, co-curricular activities & extra-curricular activities, sports activities, internship were discussed.

Subject 2:

To submit the result of the Periyar University Examination held in November 2019.

Resolution:

Read and ratified. The members appreciated the University result performance.

Subject 3:

To discuss about adding new members in the IQAC

Resolution:

It has been suggested to add two new members in the IQAC

Subject 4:

To discuss about the enhancement of infrastructure of the college.

Resolution:

Discussed and ratified.

Subject 5:

Any other points to be discussed with the permission of the Chairperson.

Resolution:



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Suggestions to surrender few sections of programmes where poor response was given by the students, implementing NCC wing were discussed. Segregating the work under four disciplines and changing the cadre from Vice-Principal to Deans was suggested

After elaborate discussion, the IQAC minutes was approved.


IQAC Coordinator




Chairperson

PRINCIPAL
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SALEM-636 003.



MEMBERS PRESENT

SIGNATURE

1. Dr. S. JAYANTHI

Principal

Shri Sakthikailassh Women's College.

2. Mr. J. SURESH KUMAR

Administrative officer

Shri Sakthikailassh Women's College.

3. Mr. V. K. SAMUVEL

Administrative officer

AVS Engineering College.

4. Dr. V. RADHA

Vice-Principal Department of Commerce

Shri Sakthikailassh Women's College.

5. Dr. K. Revathi

Assistant Professor and Head

Department of Biotechnology

Shri Sakthikailassh Women's College.

6. Dr. V. L. SATHYA

Assistant Professor and Head

Department of English

Shri Sakthikailassh Women's College.

7. Mrs. S. KRISHNAPRIYA

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SRC Project Pvt Ltd

11. Mr. T. JAYAMURUGAN

Salem Quality Control Inspector

Salem Steel Plant

12. Ms. A. SEETHALAKSHMI

A. Seethalakshmi.

II B.A TAMIL

Shri Sakthikailash Women's College, Salem

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JP MORGON, Bangalore

14. Dr. K. SUMATHI

UGC Paramarsh & IQAC Director

PSGR Krishnammal College for women

Coimbatore

15. Dr. A. SHARMILA

IQAC & Head

Department of English

Shri Sakthikailash Women's College



LEAVE OF ABSENCE

16. Mr. SUNDHARAM

Founder and Managing Director

AERO SPACE Engineering Pvt Ltd

17. Dr. R. RAJENDRAN

Associate Professor

PG & Research Department of Microbiology

PSG College of Arts & Science, Coimbatore.

18. Ms. P.HARINI

II B.B.A

Shri Sakthikailassh Women's College, Salem

Members present: 15

Members absent: 03

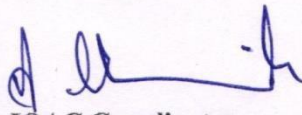


Action Taken Report of the Fifth IQAC Meeting 2019-2020 (ODD)

Date: 14.02.2020

The IQAC Coordinator presented the Meeting Minutes of the fifth meeting and the action taken report to the Committee members

1. All the Departments, Committees, Clubs and Associations in charge of the academic, co-curricular activities, extra-curricular activities , staff activities, internship of students, etc conducted the activities and programmes successfully.
2. The result of the Periyar University Examination held in the month of May/June 2019 was analyzed and necessary steps were taken to identify the slow learners for further improvement.
3. Institution's Innovative Council was established to organize periodic workshops, seminars and to have interactions with entrepreneurs and investors
4. Special labs like Vermi Composed and Azolla, NCC room were established
5. It was decided to implement the break ups for Outcome Based Education from the even semester of 2019


IQAC Coordinator



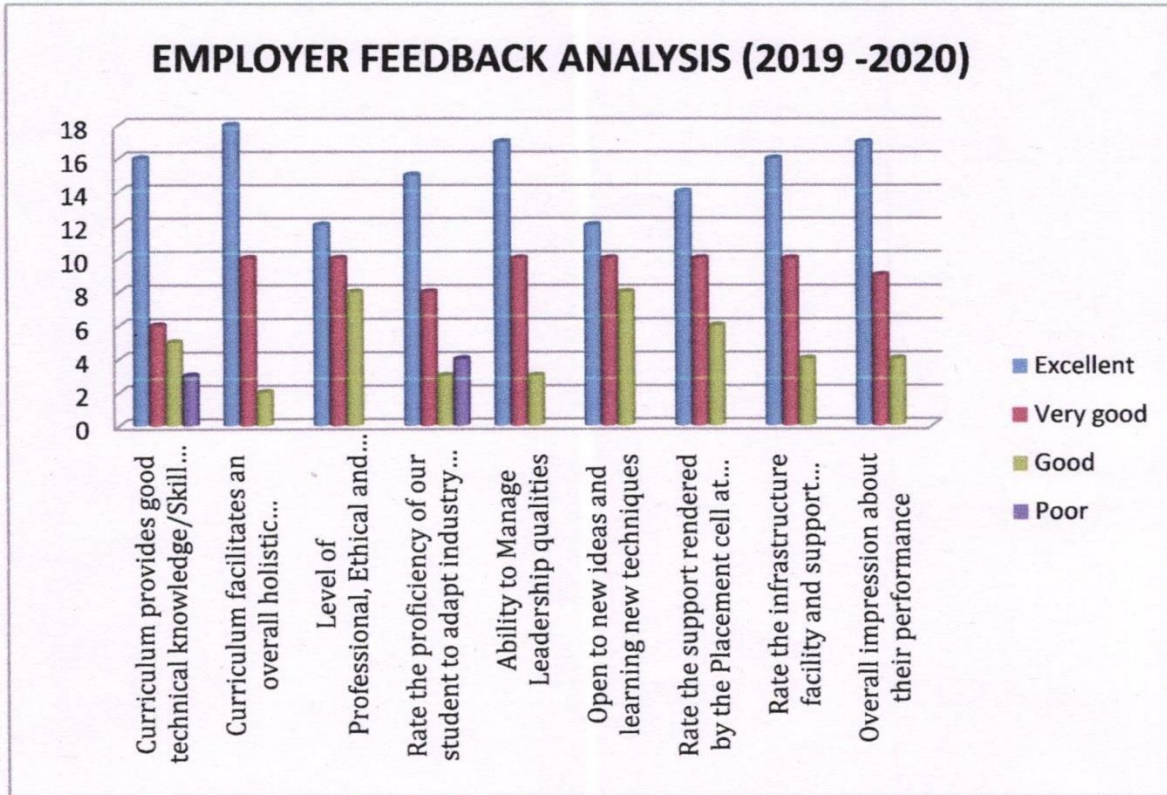

Chairperson

PRINCIPAL
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ii. Action Taken Report- Based on the Feedback Received from Employer

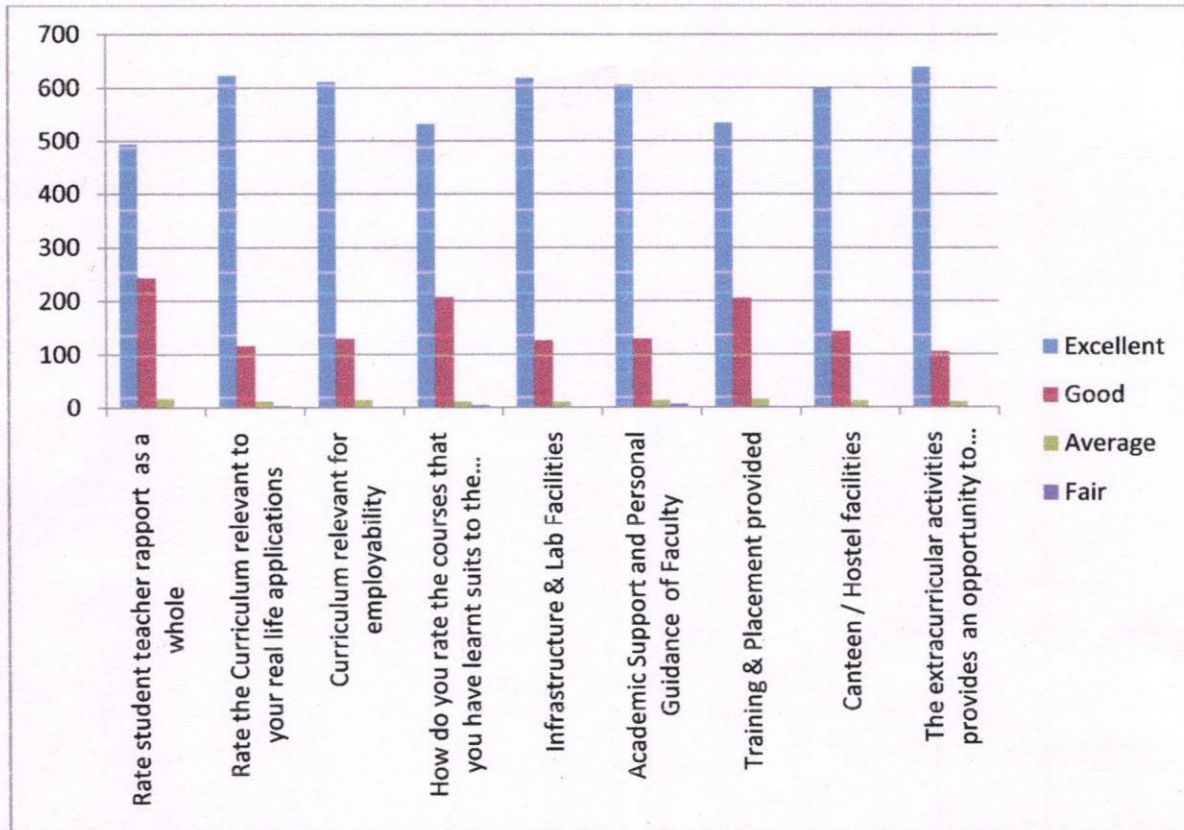
- ❖ Well designed comprehensive aptitude training programs were implemented for our students, to excel in various written tests and online assessments.
- ❖ Extensive technical training programs were introduced to our students that aimed at developing their proficiency to acquire essential software skills, including Microsoft Office. This training ensured that our students are well-equipped to navigate and utilize various technological tools effectively.




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ALUMNI FEEDBACK ANALYSIS (2019-2020)



ii. Action Taken Report- Based on the Feedback Received from Alumni

- ❖ Hands on training programs are conducted to students periodically and the faculty members encouraged the students to learn soft skills, life skills and employability skills to meet the demands of the competitive world.
- ❖ Qualified staffs were increased to give the best academic support to the students.



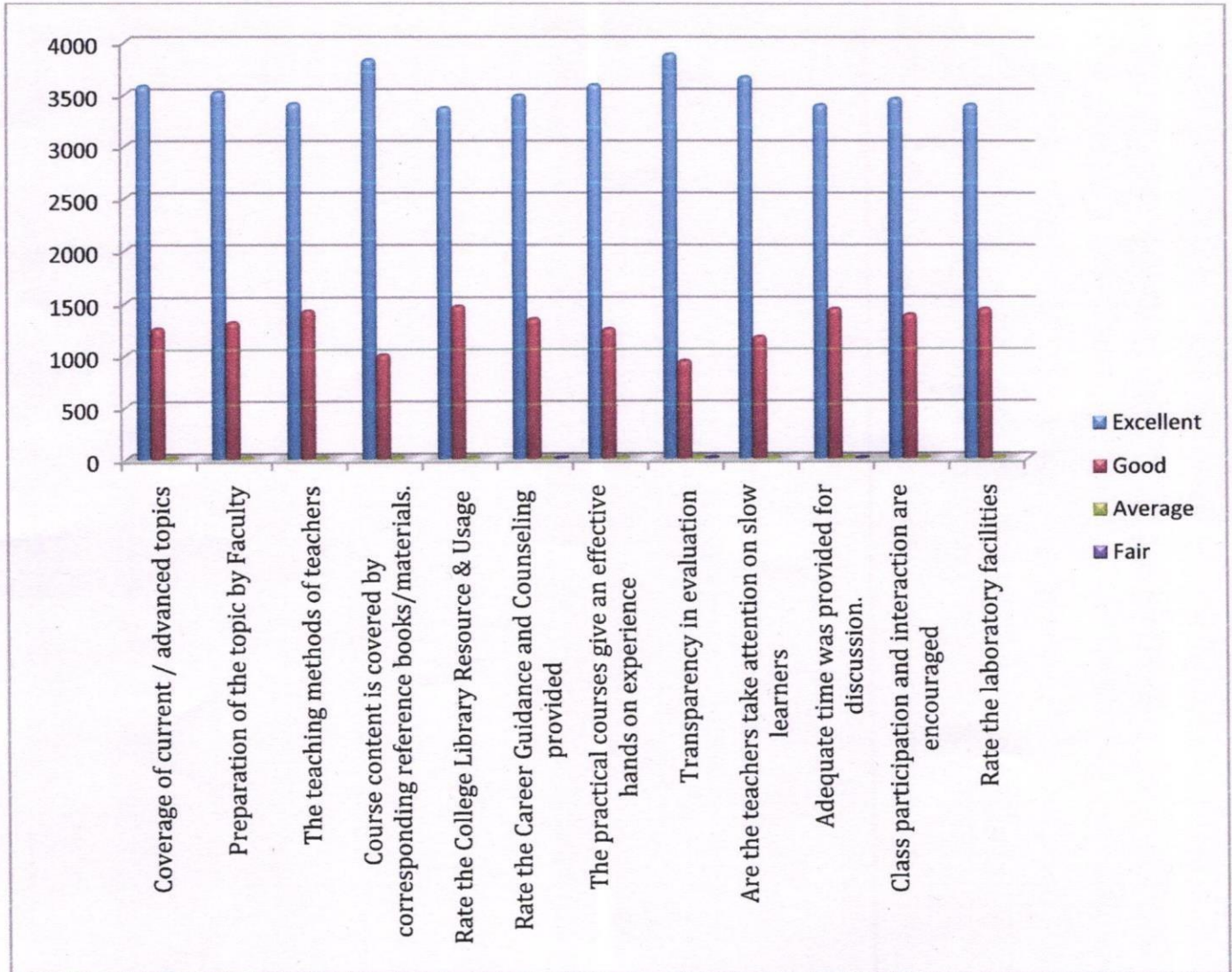
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Student Feedback Analysis (2019-2020)



ii. Action Taken Report- Based on the Feedback Received from Students (2019-20)

- ❖ To ensure transparency in the evaluation, assessment mechanism are displayed in the notice board and orientations are given to students.
- ❖ We also provided clear guidance on the expectations and requirements to achieve pass marks.
- ❖ The syllabus was successfully completed on the scheduled time by conducting guest lectures and seminars conducted by industry professionals, ensuring comprehensive coverage of the curriculum.



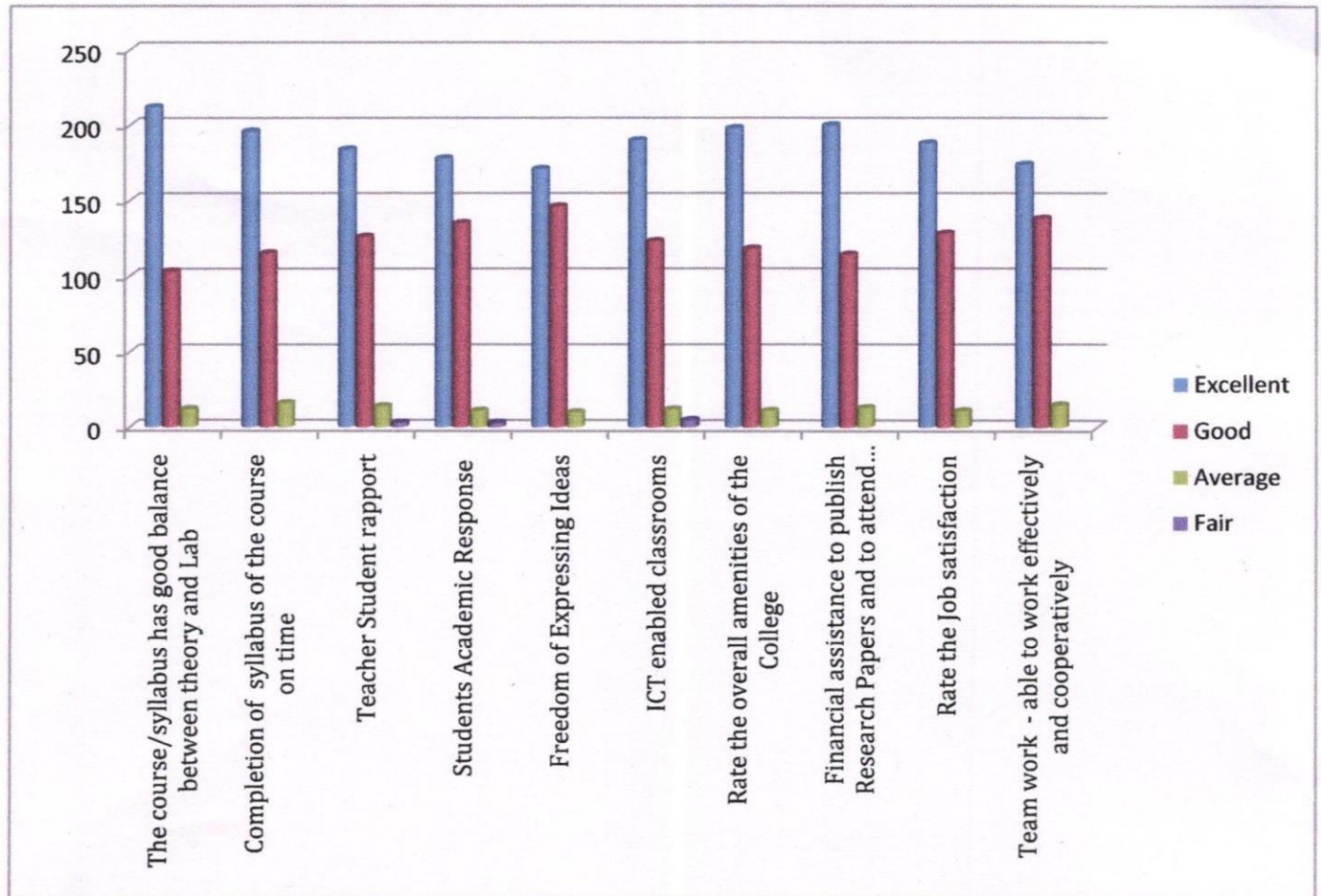
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TEACHER FEEDBACK ANALYSIS (2019-2020)



ii. Action Taken Report- Based on the Feedback Received from Teachers (2019-20)

- ❖ The FDP was organized for Faculty members to provide in-depth training and knowledge about the utilization of ICT tools in educational settings.
- ❖ The College provided more ICT enabled class rooms in the college for bringing out new strategies of teaching to impart experiential learning and participative learning among the students.
- ❖ The teaching learning processes are enhanced through technological integration.



Gayle
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